

AVOYELLES PARISH PORT COMMISSION (APPC)
REGULAR MEETING
MONDAY, NOVEMBER 21, 2016

The Avoyelles Parish Port Commission met in regular session on Monday, November 21, 2016 at the Avoyelles Parish Port Commission Office located at 170 Honey Bee Road in Simmesport, Louisiana with the following members present:

Scott Williams, Barry Laiche, Marshall Sampson, Melanie Barr, Tony Pierite, Stephanie Carmouche, Michael Moras, Bruce Coulon.

Member(s) absent: Craig Foster

Called to order: President Barry Laiche

Pledge: Reverend Lesley Draper

Prayer: Representative Robert Johnson

Motion to approve agenda: Michael Moras, second, Tony Pierite, all in favor.

Motion to approve November 14, 2016 Minutes—Bruce Coulon, second, Tony Pierite, all in favor.

Treasurer's Report: Melanie Barr: bank balances reviewed, confirmed and accepted. Bills reviewed. New email address for APPC: avoyelles port @gmail.com. Central Louisiana Economic Development Alliance (CLEDA) community development study for the purpose of economic development at APPC site reviewed. APPC has a ten (10) year lease with Helena Chemical. Requesting an annual report from Helena Chemical as to how tonnage is calculated. Awaiting invoice from GEC for test on water tank.

Motion by Bruce Coulon to execute request. Second: Michael Moras.

Motion by Bruce Coulon to grant authority for Treasurer Melanie Barr to pay outstanding bills. Second: Michael Moras. All in favor.

Motion to remove previous board members names from all accounts/bills/office documents by Michael Moras. Second: Bruce Coulon. All in favor.

Motion to hold APPC regular board meetings on 3rd Monday of each month by Marshall Sampson. Second: Michael Moras. All in favor.

Richard Brontolli w/Red River Valley Association (RRVA)—requested by email contact information on all new board members. Information emailed to RRVA.

Vice-President Scott Williams received an email from Red River Waterway Commission (RRWC). Port Commission can receive matching funds to be used to match rental payments made to the Port or revenues from Port operations.

Motion by Vice-President Scott Williams for Treasurer to provide necessary documentation to RRWC. Second: Michael Moras. All in favor.

Recommendation by Bruce Coulon to schedule a meeting with the Avoyelles Parish Police Jury to discuss economic development on Port site. So noted.

Motion by Bruce Coulon to pass a resolution to grant authority to Executive Board to apply for and sign off on any state, federal and miscellaneous grants, such as EDA, etc. on behalf of the APPC. Second: Michael Moras. All in favor.

Heather Urena w/Kisatchie Delta explained EDA requirements, the creation of a sam.gov account.

Motion by President Barry Laiche for Melanie Barr to create a sam.gov account for APPC. Second: Marshall Sampson.

Motion by Marshall Sampson to grant authority to President Barry Laiche to sign off on Payment 4 & 5 to TREK, Inc. Second: Tony Pierite. All in favor.

David Vollman w/TREK, Inc. requested mobile home to be rented by TREK, Inc. for workmen on water tower job. Melanie Barr and Craig Foster are working un updating lease agreement and determination of fair market rent charge.

Sheila Blackman Dupas with Avoyelles Parish School Board requested information on mobile home rental for future Teach America Teachers.

Maria Trichell presented board with list of all mobile home addresses and tenants.

On motion by President Barry Laiche, Stephanie Carmouche was approved to purchase a digital recorder in price range not to exceed \$500. Second: Marshall Sampson.

Maria Trichell updated board on Ethics and Sexual Harassment Training available online.

Motion by Michael Moras to adjourn. Second: Bruce Coulon. All in favor.